

**1.0 TITLE**

CNC Mill Operator

**2.0 DUTIES AND RESPONSIBILITIES**

CNC Operator to use computer numerically controlled machinery safely and accurately to perform a variety of functions.

Specific responsibilities may include:

- Make appropriate adjustments to CNC machines offsets as well as to the programming as needed.
- Read blueprints and use precision measuring equipment to confirm dimensions and accuracy.
- Document proper procedure to assure specifications are met.
- Inspect samples for production specifications.
- Work with little to no administrative support.
- Maintain a healthy and clean work environment.
- Follow Company production procedures.
- Basic computer skills.
- Adaptability to change.
- Support and participate in FCI's continual improvement program to conform ISO 9001:2015 requirements.
- Comply with Quality Policy and procedures and meeting QMS objectives.
- Other duties as assigned.

**3.0 REQUIREMENTS****3.1 EDUCATION AND TRAINING**

- High School Diploma preferred but not required.

**3.2 EXPERIENCE**

- Manufacturing and documentation preferred.
- 3+ years' experience in setting up and operating CNC machines.
- Experience working in an ISO 9001:2015 environment a plus.

**3.3 KNOWLEDGE AND SKILLS**

- Ability to hold tolerance of +/- .003.
- Clear understanding of feed and speed characteristics of specific types of metals and cutting tools.
- Must understand standard G and M codes

- Ability to communicate effectively with team and management.
- Flexible, self starter with a good attitude.
- Attention to detail.

### **3.4 PHYSICAL AND SAFETY**

- Sitting, bending, standing, walking, 8-10 hours per day.
- Able to lift 25lbs. (may be different for office /administrative employees).
- Must comply with all safety and PPE requirements.
- Exposure with production environment

### **4.0 OTHER**

- Detail oriented.
- Produces error-free work.
- Works with minimal supervision.